

Credit Card Payment Authorization

How recurring payments work:

- By signing the agreement below, you authorize regularly scheduled charges to your credit card. You will be charged the amount indicated below on the first business day of the month.
- Non-sufficient funds will result in a service charge of \$25 in addition to any late fees incurred for invoices outstanding after 30 days. After a second NSF charge occurs, AdaptAbilities will no longer accept recurring credit card payments.
- Invoices are sent to parents/guardian at month end indicating amount(s) charged & balance(s) outstanding.

Payment Information

Please speak with Finance if you are unsure as to type of billing you require.

Fixed Monthly Amount (ie: Program Fees)

I, _____, authorize AdaptAbilities to charge my credit card indicated below for monthly programming fees for _____ in the amount of \$_____ on the first business day of each month.

OR

Variable Monthly Amount (ie: Parental Cost Shares, Direct Service costs, etc.)

I, _____, authorize AdaptAbilities to charge my credit card indicated below for monthly programming fees for _____ to a maximum of \$_____ on the first business day of each month.

Billing Details:

Card Number (16 digits) _____ CCV (3 digits): _____

Expiry Date: _____

Cardholder's Name: _____

Billing Address: _____

City: _____ Province: _____ Postal Code: _____

Cardholder Signature: _____ Date: _____

By signing the above, I authorize AdaptAbilities to charge the credit card indicated in this authorization according to the terms outlined above. I understand that this authorization will remain in effect until I cancel in writing. I agree to notify AdaptAbilities in writing of any changes or updates to my account information, or termination of this authorization at least 30 days prior to the next billing date. I certify that I am the authorized user of this credit card, and that I will not dispute the payment with my credit card company, provided the transactions correspond to the terms indicated in the above authorization.