
MAINTAINING A PLACEMENT

Parents/Guardians are recommended to use the following suggestions to improve the longevity and success of a placement:

- Ensure Community Specialist (CS) feels comfortable, respected, and valued
- Book shifts in advance, ensure next shift is confirmed before CS leaves
- Provide 24 hours' notice to cancel a shift so the CS can make other plans
- Make up cancelled shifts as the CS relies on a set amount of hours per month
- Know our cancellation policy - Commit to a 3 hour minimum billing if you cancel a shift with less than 24 hours' notice (FSCD/FMS/Parent Responsibility)
- Understand that a CS has committed to a set schedule and may not have flexibility to accommodate changes to schedule (i.e. non-school days)
- Provide a budget for recreational activities including the cost of the CS
- Provide strategies that promote a successful experience for your child