

# ATB Securities Inc.

## Charitable Donation of Securities in-Kind

In order to donate your gift of securities to a registered charity, please complete all areas of the form below and provide a copy of the investment statement. To avoid transfer delays, be sure that the account #, account name, mailing address of the investment firm, and information related to the securities you wish to transfer (name & quantity held) are provided. Send the completed form and statement to Investment Operations, ATB Securities Inc., 3699 - 63 Ave NE, Calgary AB, T3J 0G7.

Under current tax rules, the securities you donate will be exempt from capital gains tax only if transferred in-kind. The capital gains tax exemption does not apply if the securities are sold and the cash proceeds donated.

**A. Please transfer the following positions:**

1.	Investment Description
	<div style="border-bottom: 1px solid black; width: 30%;">Quantity</div> <div style="border-bottom: 1px solid black; width: 60%;">CUSIP / ISIN</div>
2.	Investment Description
	<div style="border-bottom: 1px solid black; width: 30%;">Quantity</div> <div style="border-bottom: 1px solid black; width: 60%;">CUSIP / ISIN</div>
3.	Investment Description
	<div style="border-bottom: 1px solid black; width: 30%;">Quantity</div> <div style="border-bottom: 1px solid black; width: 60%;">CUSIP / ISIN</div>

**Charitable Organization**

Organization Name	Contact Name	( ) - Telephone	( ) - Fax
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**B. Delivering Institution Information:**

Delivering Institution Name	Account Name	Account Number	
Delivering Institution Address	City	Province	Postal Code

Delivering Institution CUID/DTC

**Delivering Institution Contact Information**

Contact Name	( ) - Contact Telephone	( ) - Contact Fax
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**C. Receiving Institution Information:**

Receiving Institution Name	Receiving Institution Address	Receiving Institution CUID/DTC
City	Province	Postal Code
Account Name	Account Number	CRA Charity Registration Number

**D. Contributing Client Authorization:**

I hereby request to transfer the assets listed above to the identified charitable organization. I understand that I will be issued a tax receipt by the charitable organization to which the securities are being transferred for the closing value of the shares/units on the date they are received into the brokerage account of the identified charitable organization.

Client Name	Client Signature	Date (mm/dd/yyyy)	
Address	City	Province	Postal Code
( )			
Telephone Number			

## Investor Disclosure Information

In our business we are dedicated to continually improving client service. This Investor Disclosure Information was developed to help you understand the account transfer process. Read this document carefully before signing the client authorization section. If you have any questions after reading this document, please contact an ATB Securities Inc. (ATBSI) Financial Advisor.

### What is the difference between In Cash and In Kind?

**In cash** means that all of your assets which are not currently in liquid form are to be liquidated, sold, redeemed, etc. in order that your account can be transferred to ATBSI in the form of cash.

**Important Note:** If you have indicated an In Cash transfer of your account, the trades will be executed at market. The trades will be placed on a best efforts basis subsequent to the receipt of the transfer form and are subject to normal commission charges. In order to avoid delays, you may place the trades yourself with the delivering institution at the time of signing this transfer form.

**In kind** means that you want the account transferred as is. If you hold investment products and a cash balance, then the investment products may be transferred as well as the cash balance in their current state.

### How long will my transfer take?

The time required to completely transfer your account will for the most part depend on the type of account you are transferring and the type of investment products you currently hold. Please note that all of your assets may not all be transferred at exactly the same time.

### Non-registered Accounts

Under current IROC regulations, ATON-eligible securities (ATON stands for Automated Transfer Online Notification system) should be transferred within 10 business days from the time of receipt by the delivering institution. Non-ATON eligible securities may take up to 25 business days.

### Mutual Funds

Currently, mutual fund products take longer to fully transfer, and may result in a possible delay into your account, due to the requirement of re-registering the mutual fund at the fund companies.

### Guaranteed Investment Certificates (GICs) and Term Deposits

Generally, a GIC is not transferable In Kind (as is) before the maturity date. Most GICs must be transferred In Cash upon their maturity. There are some exceptions. Please check the terms and conditions with the institution that currently holds your investment.

### Other Investment Products

There are many other investment products which may be non-transferable, non-redeemable or subject to other delays. Some of these products include mortgages, foreign securities, non-transferable bonds (minimum denomination requirements).

### Rejected Transfers

An account transfer request may be rejected by the delivering institution for a number of reasons, such as insufficient funds to cover fees, account not in good standing (for example, under margin, short positions, etc.). If for any reason your transfer has been rejected by the delivering institution, they may return the transfer to ATBSI unprocessed. When the rejection has been rectified, the transfer process must begin again with the delivering institution using the date of receipt of the corrected transfer documents as the start date of the transfer process.

### How much will it cost to transfer my account?

Some institutions charge a transfer out fee, and the specific cost varies from firm to firm.

**Important Note:** Ensure that you have sufficient funds available in your account at the delivering institution to cover transfer and administration fees, or the delivering institution may reject the transfer unprocessed, thus causing a lengthy delay.